

CHECKLIST OF DOCUMENTS NEEDED TO PROVIDE WITH PAPERWORK ENCLOSED

Complete all forms which are enclosed and provide **COPIES** of the following papers when you drop off (an appointment **is not** necessary) your completed forms at the office:

CHAPTER 7 ITEMS	CHAPTER 13 ITEMS
Deed to all properties	Deed to all properties
Recorded Mortgages	
All life insurance policies	All life insurance policies
All retirement account statements	All retirement account statements
All Titles or Memorandum Titles to all motor vehicles, boats etc.	All Titles or Memorandum Titles to all motor vehicles, boats etc.
Federal & State Income Tax Returns for last calendar year	Federal & State Income Tax Returns for last calendar year
Decrees of Dissolution of Divorce if applicable	Decrees of Dissolution of Divorce if applicable
6 months of pay advices	6 months of pay advices
Copy of Drivers License and Social Security Card	Copy of Drivers License and Social Security Card